

# Commercial Energy Use Worksheet for ENERGY STAR® Portfolio Manager



## Did you know?

The City of Austin requires all commercial buildings that are 10,000 square feet or greater in size located within its city limits and served electricity by Austin Energy to benchmark their energy use and submit that rating annually (Austin City Code, Chapter 6-7). This year's reporting deadline is June 1, 2018 and energy data from at least Dec 1, 2016 to Jan 31, 2018 should be included. This annual benchmarking requirement will establish a baseline for the energy use of your building that may be beneficial to you, as well as to the City of Austin.

## It's easy

For your convenience, we have attached an optional worksheet to help you get started. It contains all of the data fields you will need to gather about your building characteristics for the ENERGY STAR® Portfolio Manager tool. Please note that the City of Austin also offers a more streamlined Key Code tool to submit your annual rating and be in compliance with ECAD.

- » If you are familiar with all of the information about your building listed in this worksheet, simply fill it out in preparation for performing the online benchmark rating using the Portfolio Manager tool.
- » If your commercial/industrial/retail space is leased, your tenants will need to complete this Commercial Energy Use Worksheet. Be sure to set a deadline for the return of the worksheet to ensure you have enough time to complete the benchmark rating before the June 1 reporting deadline. If your tenant prefers you receive energy use information directly from Austin Energy, the tenant must give you the signed Release of Information Authorization form supplied on the last page of this worksheet.



For more information, visit us at [austinenergy.com/go/ecad](http://austinenergy.com/go/ecad), call us at **512-482-5346** or send an email to [ECAD@austinenergy.com](mailto:ECAD@austinenergy.com).

**LETTER TO LEASEE OF RENTAL SPACE**

Date \_\_\_\_\_

Dear \_\_\_\_\_ (Name of Tenant Facilities Manager).

This building at \_\_\_\_\_ (property address), where you are currently leasing space, is subject to Austin City Code Chapter 6-7 that requires commercial building owners to submit information to the City of Austin annually regarding energy consumption. To comply with the ordinance, I need your help. The information needed for benchmarking pertains to operating hours, number of workers and other data specific to your business. Please complete the attached worksheet and return it to me by \_\_\_\_\_ (date).

I appreciate your attention to this matter. If I can be of any help in assisting you to complete this request, please don't hesitate to contact me. You can email this form back to me at: \_\_\_\_\_ (email), or return it to: \_\_\_\_\_ (business, street address, city, state, zip).

Sincerely,

\_\_\_\_\_  
\_\_\_\_\_  
(Property Owner)  
(Title)

Attachment: Commercial Energy Use Worksheet

Note:

The ordinance, City of Austin Code, Chapter 6-7 (Energy Conservation Audit and Disclosure – ECAD Ordinance) was approved by Austin City Council and assigned to Austin Energy, the City of Austin's electric utility, to administer. More information about it can be found on [www.austinenergy.com](http://www.austinenergy.com).

# Commercial Energy Use Worksheet



For use by  Owner  Tenant

Property Address \_\_\_\_\_

Please enter the monthly energy use for the space for which you directly pay the energy bills. Enter the information for all energy types that apply in the chart below, for the period that includes at least 12 full consecutive months of energy data from Jan 1, 2017 to Dec 31, 2017. Please indicate if the energy use measurement units are different from those indicated on the table below.

Month (Fill in the dates on your bills)	Electricity (kWh)	Gas (ccf)	Chilled Water (ton hours)	Steam (MLbs)	Water (thousand gallons) (optional)

# Space Use Attributes

Please fill out all that apply.



Property Address \_\_\_\_\_

Please fill out the information listed below for the space type or types that represent your commercial space. If your type of building is not listed, fill out the information under the 'Other' category. If more than one category describes your commercial use, please fill out all that apply.

## Adult Education

\_\_\_\_\_ Gross Floor Area  
\_\_\_\_\_ Weekly Operating Hours  
\_\_\_\_\_ # of Workers on Main Shift  
\_\_\_\_\_ # of Computers

## Ambulatory Surgical Center

\_\_\_\_\_ Gross Floor Area  
\_\_\_\_\_ Weekly Operating Hours  
\_\_\_\_\_ # of Workers on Main Shift  
\_\_\_\_\_ # of Computers

## Aquarium

\_\_\_\_\_ Gross Floor Area  
\_\_\_\_\_ Weekly Operating Hours  
\_\_\_\_\_ # of Workers on Main Shift  
\_\_\_\_\_ # of Computers

## Automobile Dealership

\_\_\_\_\_ Gross Floor Area  
\_\_\_\_\_ Weekly Operating Hours  
\_\_\_\_\_ # of Workers on Main Shift  
\_\_\_\_\_ # of Computers

## Bank Branch

\_\_\_\_\_ Gross Floor Area  
\_\_\_\_\_ Weekly Operating Hours  
\_\_\_\_\_ # of Computers  
\_\_\_\_\_ # of Workers on Main Shift  
\_\_\_\_\_ Percent That Can Be Heated  
\_\_\_\_\_ Percent That Can Be Cooled

## Bar/Nightclub

\_\_\_\_\_ Gross Floor Area  
\_\_\_\_\_ Weekly Operating Hours  
\_\_\_\_\_ # of Workers on Main Shift  
\_\_\_\_\_ # of Computers

## Barracks

\_\_\_\_\_ Gross Floor Area  
\_\_\_\_\_ Computer Lab  
\_\_\_\_\_ Dining Hall  
\_\_\_\_\_ # of Rooms  
\_\_\_\_\_ Percent That Can Be Heated  
\_\_\_\_\_ Percent That Can Be Cooled

## Bowling Alley

\_\_\_\_\_ Gross Floor Area  
\_\_\_\_\_ Weekly Operating Hours  
\_\_\_\_\_ # of Workers on Main Shift  
\_\_\_\_\_ # of Computers

## Casino

\_\_\_\_\_ Gross Floor Area  
\_\_\_\_\_ Weekly Operating Hours  
\_\_\_\_\_ # of Workers on Main Shift  
\_\_\_\_\_ # of Computers

## College/University

\_\_\_\_\_ Gross Floor Area  
\_\_\_\_\_ Weekly Operating Hours  
\_\_\_\_\_ Enrollment  
\_\_\_\_\_ # of Full Time (FTE) Workers  
\_\_\_\_\_ # of Computers  
\_\_\_\_\_ Grant Dollars

## Convenience Store with Gas Station

\_\_\_\_\_ Gross Floor Area  
\_\_\_\_\_ Weekly Operating Hours  
\_\_\_\_\_ # of Workers on Main Shift  
\_\_\_\_\_ # of Computers

## Convenience Store without Gas Station

\_\_\_\_\_ Gross Floor Area  
\_\_\_\_\_ Weekly Operating Hours  
\_\_\_\_\_ # of Workers on Main Shift  
\_\_\_\_\_ # of Computers

## Convention Center

\_\_\_\_\_ Gross Floor Area  
\_\_\_\_\_ Weekly Operating Hours  
\_\_\_\_\_ # of Workers on Main Shift  
\_\_\_\_\_ # of Computers

## Courthouse

\_\_\_\_\_ Gross Floor Area  
\_\_\_\_\_ Weekly Operating Hours  
\_\_\_\_\_ # of Computers  
\_\_\_\_\_ # of Workers on Main Shift  
\_\_\_\_\_ Percent That Can Be Heated  
\_\_\_\_\_ Percent That Can Be Cooled

# Space Use Attributes (Cont.)

Please fill out all that apply.



Property Address \_\_\_\_\_

## Data Center

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ IT Energy Configuration
- \_\_\_\_\_ UPS System Redundancy
- \_\_\_\_\_ Cooling Equipment Redundancy

IT Energy Data – 12 months of measured energy consumption data is required from either the UPS or PDU Meter, depending on IT Energy Configuration.

Meter Type (select one):		UPS Output	PDU Input
Month	Start Date	End Date	Energy Consumption (kWh)

## Distribution Center

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Walk-in Refrigeration/Freezer Units
- \_\_\_\_\_ Percent That Can Be Heated
- \_\_\_\_\_ Percent That Can Be Cooled

## Drinking Water Treatment & Distribution

- \_\_\_\_\_ Gross Floor Area

## Enclosed Mall

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Energy/Power Station

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Fast Food Restaurant

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Financial Office

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Computers
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ Percent That Can Be Heated
- \_\_\_\_\_ Percent That Can Be Cooled

## Fire Station

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Fitness Center/Health Club/Gym

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

# Space Use Attributes (Cont.)

Please fill out all that apply.



Property Address \_\_\_\_\_

## Food Sales

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Food Service

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Hospital (General Medical & Surgical)

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Laboratory
- \_\_\_\_\_ # of Full Time Equivalent (FTE) Workers
- \_\_\_\_\_ Maximum Number of Floors
- \_\_\_\_\_ # of Staffed Beds
- \_\_\_\_\_ # of MRI Machines
- \_\_\_\_\_ On-Site Laundry Facility
- \_\_\_\_\_ Tertiary Care
- \_\_\_\_\_ Owned By

## Hotel

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Hours Per Day Guests On-Site
- \_\_\_\_\_ Average Occupancy
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Rooms
- \_\_\_\_\_ # of Guest Meals Served Per Year
- \_\_\_\_\_ Cooking Facilities
- \_\_\_\_\_ # of Commercial Refrigeration/Freezer Units
- \_\_\_\_\_ Percent That Can Be Heated
- \_\_\_\_\_ Percent That Can Be Cooled
- \_\_\_\_\_ Type of Laundry Facility
- \_\_\_\_\_ Amount of Laundry Processed On-Site Annually
- \_\_\_\_\_ Full-Service Spa Floor Area
- \_\_\_\_\_ Gym/Fitness Center Floor Area

## Ice/Curling Rink

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Indoor Arena

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Enclosed Floor Area
- \_\_\_\_\_ # of Computers
- \_\_\_\_\_ # of Sporting Events per Year
- \_\_\_\_\_ # of Concert/Show Events per Year
- \_\_\_\_\_ # of Special/Other Events per Year
- \_\_\_\_\_ Ice Events
- \_\_\_\_\_ # of Walk-in Refrigeration/Freezer Units
- \_\_\_\_\_ Percent That Can Be Heated
- \_\_\_\_\_ Percent That Can Be Cooled
- \_\_\_\_\_ Size of Electronic Score Boards

## K-12 School

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Gymnasium Floor Area
- \_\_\_\_\_ High School
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ Student Seating Capacity
- \_\_\_\_\_ Months in Use
- \_\_\_\_\_ Weekend Operation
- \_\_\_\_\_ # of Computers
- \_\_\_\_\_ Cooking Facilities
- \_\_\_\_\_ # of Walk-in Refrigeration/Freezer Units
- \_\_\_\_\_ Percent That Can Be Heated
- \_\_\_\_\_ Percent That Can Be Cooled
- \_\_\_\_\_ School District

## Laboratory

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Library

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Lifestyle Center

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Mailing Center/Post Office

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

# Space Use Attributes (Cont.)

Please fill out all that apply.



Property Address \_\_\_\_\_

## Manufacturing/Industrial Plant

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Medical Office

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Surgery Center Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Surgical Operating Beds
- \_\_\_\_\_ # of MRI Machines
- \_\_\_\_\_ Percent That Can Be Heated
- \_\_\_\_\_ Percent That Can Be Cooled

## Movie Theater

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Multifamily Housing

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Percent of Gross Floor Area that is Common Space Only
- \_\_\_\_\_ Government Subsidized Housing
- \_\_\_\_\_ Resident Population Type
- \_\_\_\_\_ # of Residential Living Units
- \_\_\_\_\_ Maximum # of Floors
- \_\_\_\_\_ # of Bedrooms
- \_\_\_\_\_ # of Laundry Hookups in All Units
- \_\_\_\_\_ # of Laundry Hookups in Common Area(s)
- \_\_\_\_\_ # of Dishwasher Hookups
- \_\_\_\_\_ Primary Hot Water Fuel Type (for units)
- \_\_\_\_\_ Percent That Can Be Heated
- \_\_\_\_\_ Percent That Can Be Cooled

## Museum

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Non-Refrigerated Warehouse

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Walk-in Refrigeration/Freezer Units
- \_\_\_\_\_ Percent That Can Be Heated
- \_\_\_\_\_ Percent That Can Be Cooled

## Office

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Computers
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ Percent That Can Be Heated
- \_\_\_\_\_ Percent That Can Be Cooled

## Other

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Other – Education

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Other – Entertainment/Public Assembly

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Other – Lodging and Residential

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Other – Mall

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Other – Public Services

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Other – Recreation

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

# Space Use Attributes (Cont.)

Please fill out all that apply.



Property Address \_\_\_\_\_

## Other – Restaurant/Bar

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Other – Services

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Other – Stadium

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Enclosed Floor Area
- \_\_\_\_\_ # of Computers
- \_\_\_\_\_ # of Sporting Events per Year
- \_\_\_\_\_ # of Concert/Show Events per Year
- \_\_\_\_\_ # of Special/Other Events per Year
- \_\_\_\_\_ Ice Events
- \_\_\_\_\_ # of Walk-in Refrigeration/Freezer Units
- \_\_\_\_\_ Percent That Can Be Heated
- \_\_\_\_\_ Percent That Can Be Cooled
- \_\_\_\_\_ Size of Electronic Score Boards

## Other – Technology/Science

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Other – Utility

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Other – Specialty Hospital

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Outpatient Rehabilitation/Physical Therapy

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Parking

- \_\_\_\_\_ Open Parking Lot Size
- \_\_\_\_\_ Partially Enclosed Parking Garage Size
- \_\_\_\_\_ Completely Enclosed Parking Garage Size
- \_\_\_\_\_ Supplemental Heating

## Performing Arts

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Personal Services (Health/Beauty, Dry Cleaning, etc)

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Police Station

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Preschool/Day Care

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Prison/Incarceration

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Race Track

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Refrigerated Warehouse

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift



# Space Use Attributes (Cont.)

Please fill out all that apply.



Property Address \_\_\_\_\_

## Repair Services (Vehicle, Shoe, Locksmith, etc)

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Residence Hall/Dormitory

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Computer Lab
- \_\_\_\_\_ Dining Hall
- \_\_\_\_\_ # of Rooms
- \_\_\_\_\_ Percent That Can Be Heated
- \_\_\_\_\_ Percent That Can Be Cooled

## Restaurant

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Retail Store

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Single Store
- \_\_\_\_\_ Exterior Entrance to the Public
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers
- \_\_\_\_\_ # of Cash Registers
- \_\_\_\_\_ # of Open or Closed Refrigeration/Freezer Units
- \_\_\_\_\_ # of Walk-in Refrigeration/Freezer Units
- \_\_\_\_\_ Percent That Can Be Heated
- \_\_\_\_\_ Percent That Can Be Cooled

## Roller Rink

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Self Storage Facility

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Senior Care Community

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Maximum Resident Capacity
- \_\_\_\_\_ Average # of Residents
- \_\_\_\_\_ # of Residential Living Units
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers
- \_\_\_\_\_ # of Residential Washing Machines
- \_\_\_\_\_ # of Commercial Washing Machines
- \_\_\_\_\_ # of Residential Electronic Lift Systems
- \_\_\_\_\_ # of Commercial Refrigeration/Freezer Units
- \_\_\_\_\_ Percent That Can Be Heated
- \_\_\_\_\_ Percent That Can Be Cooled

## Single Family Home

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ # of People
- \_\_\_\_\_ # of Bedrooms

## Social/Meeting Hall

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Stadium (Closed)

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Enclosed Floor Area
- \_\_\_\_\_ # of Computers
- \_\_\_\_\_ # of Sporting Events per Year
- \_\_\_\_\_ # of Concert/Show Events per Year
- \_\_\_\_\_ # of Special/Other Events per Year
- \_\_\_\_\_ Ice Events
- \_\_\_\_\_ # of Walk-in Refrigeration/Freezer Units
- \_\_\_\_\_ Percent That Can Be Heated
- \_\_\_\_\_ Percent That Can Be Cooled
- \_\_\_\_\_ Size of Electronic Score Boards

## Stadium (Open)

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Enclosed Floor Area
- \_\_\_\_\_ # of Computers
- \_\_\_\_\_ # of Sporting Events per Year
- \_\_\_\_\_ # of Concert/Show Events per Year
- \_\_\_\_\_ # of Special/Other Events per Year
- \_\_\_\_\_ Ice Events
- \_\_\_\_\_ # of Walk-in Refrigeration/Freezer Units
- \_\_\_\_\_ Percent That Can Be Heated
- \_\_\_\_\_ Percent That Can Be Cooled
- \_\_\_\_\_ Size of Electronic Score Boards

# Space Use Attributes (Cont.)

Please fill out all that apply.



Property Address \_\_\_\_\_

## Strip Mall

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Supermarket/Grocery Store

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers
- \_\_\_\_\_ # of Cash Registers
- \_\_\_\_\_ Cooking Facilities
- \_\_\_\_\_ # of Open or Closed Refrigeration/Freezer Units
- \_\_\_\_\_ # of Walk-in Refrigeration/Freezer Units
- \_\_\_\_\_ Percent That Can Be Heated
- \_\_\_\_\_ Percent That Can Be Cooled

## Swimming Pool

- \_\_\_\_\_ Approximate Pool Size
- \_\_\_\_\_ Location of Pool
- \_\_\_\_\_ Months in Use

## Transportation Terminal/Station

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Urgent Care/Clinic/Other Outpatient

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Veterinary Office

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Vocational School

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers

## Wastewater Treatment Plant

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Plant Design Flow Rate
- \_\_\_\_\_ Average Influent Biological Oxygen Demand (BOD5)
- \_\_\_\_\_ Average Effluent Biological Oxygen Demand (BOD5)
- \_\_\_\_\_ Fixed Film Trickle Filtration Process
- \_\_\_\_\_ Nutrient Removal

## Wholesale Club/Supercenter

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Exterior Entrance to the Public
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers
- \_\_\_\_\_ # of Cash Registers
- \_\_\_\_\_ # of Open or Closed Refrigeration/Freezer Units
- \_\_\_\_\_ # of Walk-in Refrigeration/Freezer Units
- \_\_\_\_\_ Percent That Can Be Heated
- \_\_\_\_\_ Percent That Can Be Cooled

## Worship Facility

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Weekdays Open
- \_\_\_\_\_ Seating Capacity
- \_\_\_\_\_ # of Computers
- \_\_\_\_\_ Cooking Facilities
- \_\_\_\_\_ # of Commercial Refrigeration/Freezer Units

## Zoo

- \_\_\_\_\_ Gross Floor Area
- \_\_\_\_\_ Weekly Operating Hours
- \_\_\_\_\_ # of Workers on Main Shift
- \_\_\_\_\_ # of Computers